

Certificate of Completion

This certifies that Morgan Jordan Taylor
identified by email morjortay@emailserver.net
successfully completed the course:

Basics of English Usage

Articles – When to use *a*, *an*, or *the*; count vs measured nouns; known vs unknown topics; special cases: *few*, *little*, *better*, *best*, *next*, *last*; exceptions.

Prepositions – When to use *in*, *on*, and *at*; correct prepositions for phrases common in writing at work; unique idioms; exceptions.

Adjectives – How to use the most common phrases that are formed with the prepositions *about*, *for*, *of*, *to*, and *with*.

Nouns – Using the most common phrases with prepositions *of*, *in*, *for*, and *with*.

Verbs – Phrases with prepositions; unique phrasal verbs; phrasal verbs that use *up* and *get*; phrasal-prepositional verbs.

Expressions – Unique phrases grouped by keywords *loop*, *touch*, *picture*, *boat*, *come*, *out*, *play*, *pull*, and *see*; unique words such as *ballpark* and *brainstorm*.

Slang – Phrases commonly understood in North America, as well as some phrases from England and Australia.

Date: 2018-05-18



Certified by:

JW Judge

Joseph W. Judge III, MS, MBA
Founder, Proofread.com

Completion of this training does not guarantee that this person will write flawlessly at work. It certifies that this person had the sagacity to enroll in business training, the work ethic to read through more than forty lessons, and the knowledge to earn better than a passing grade on seven module tests. This boot camp is neither free nor easy. This graduate deserves your respect.

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